



APPLICATION FOR RECOGNITION OF PRIOR LEARNING (RPL)

The purpose of this application is for students who wish to apply for:
1. RPL: credits towards Alphacrucis courses and qualifications based on learning arising from life experience, work experience or former education and training. (Student must provide sufficient evidence of competency for courses when applying for RPL)
Please note: Alphacrucis offers no guarantee of applying value to credits gained from informal prior learning. Please also note that a fee of \$10 per credit will be charged for successful RPL applications. Please turn over for further information and conditions.

Student name:	Student ID (if known):
Alphacrucis Qualification <i>(this is the AC qualification you would like your credits to be counted towards):</i> _____	
Papers you are applying to have credited within the Alphacrucis qualification based on RPL	
Paper Code	Paper Title

Please attach additional pages to form, if required.

DECLARATION	
I certify that the information that I have provided is complete and true. I have read the information on the back of the form carefully.	
Student Signature:	Date:

ALPHACRUCIS RPL POLICIES

Recognition of prior learning refers to learning that has taken place outside of formal education and training, including knowledge, skills, competencies, and attributes which may have been learnt during work experience, through involvement with community organisations or activities or sporting groups and activities, or through general life experience.

RPL can be used in two ways: first, to gain access to a course or qualification or secondly, for credit in an Alphacrucis award. RPL is different to credit transfer because the student is *being assessed* to determine if they have met the learning outcomes in a particular paper outside of formal education. In determining the applicability of RPL, the Academic Committee may require assessment including (but not necessarily limited to) methods such as:

- a) preparation of a portfolio with examples of previous work;
- b) letters from employers or community leaders explaining applicant experience, responsibilities, skills and capacities;
- c) a direct assessment of applicant skills by requiring the applicant to perform the skill;
- d) a 'challenge' test, which requires the applicant to undergo assessment to see if the applicant has met the required standards;
- e) a reflective essay combined with other evidence, where the applicant explains what you have learnt, how they learnt it, and how it relates to their current course or qualification; or
- f) a combination of all these methods.